



Student Section

Permission to Take a Course at Citizens High School

Over 150 Courses >

CHS at a Glance

- Accredited
- NCAA Approved Courses
- Registered Private high school with the Florida Dept. of Education
- Click here to view course pathways
- CHS High School Planner
- High School Partnering Program - your faculty, our courses
- Career College Acceptance Program

Parents or Guardian Name: _____

Students Name: _____

Student ID Info: _____

Middle or High School: _____

Phone Contact: _____

Email Contact: _____

Dear Counselor,

I am seeking approval for credit transfer for the following course I plan to take online at Citizens High School _____

Course Number & Title: _____

Teacher: _____

Course Description

From Course Catalog

Citizens High School is accredited



Middle States Accreditation





School Counselor Section

Students currently enrolled in _____ are expected to earn standard units of credit from _____ programs. This request for approval to transfer a credit from Citizens High School is being made for one the following reason:

The student is unable to access the course at our local high school

The course is taken to pursue a specific dual credit arrangement at a college, university or career college or career college

The course awards transfer credit and a certificate that is not available at our local high school

Eligibility for Transfer

1. The student must receive a passing letter grade of C or above in the course at CHS.
2. If the student does not receive a passing grade of C, the school is not obligated to accept the credits for transfer.

Citizens High School is an accredited private Online high school located in Fleming Island, Florida.



For School Use Only: After viewing that the requested course meets conditions for transfer credit, please forward a copy of the signed form to the Parent/Guardian or student and to Citizens High School Administration at admissions@citizenshighschool.com

Date: _____

Permission Granted

Permission Denied

If permission denied, please state reason for denial:

Counselor Signature _____

Approving Authority Signature _____

SUBMIT >