

Homeschool Transcript Checklist



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Citizens provides an opportunity for students who have completed high school coursework through home education to earn an accredited high school diploma through Citizens High School.

- **Career Path Diploma:** A minimum of eighteen (18) units of credit must be completed in order to receive a Career Path Diploma from Citizens Online High School. Up to thirteen and one half (13.5) previously completed credits approved by Citizens may be applied toward the required eighteen units. At least four and one half (4.5) units of credit must be completed with Citizens in order to receive a COHS Career diploma.
- **College Path Diploma:** A minimum of twenty-four (24) units of credit must be completed in order to receive a College Path Diploma from Citizens Online High School. Up to eighteen (18) previously completed credits approved by Citizens may be applied toward the required twenty-four units. At least six (6) units of credit must be completed with Citizens in order to receive a COHS College diploma.

In order for a student to receive credit for courses completed through home education, the student's parent or legal guardian must provide the information listed below. All three forms *must be complete and signed* before homeschool credits will be evaluated for acceptance.

1. A completed and signed **Home School Grade Transcript** (form enclosed) of the student's performance and credits earned through homeschool for grades nine through twelve;*
2. A completed and signed **Home School Curriculum Validation** (form enclosed) listing the educational materials used for each homeschool subject completed in grades nine through twelve;
3. A completed and signed **Home School Education Evaluation** (form enclosed) of the student's homeschool academic progress in grades nine through twelve.

* Only those credits earned through an unaccredited high school or a homeschool program administered by a parent/guardian where the educational records are maintained by the parent/guardian should be reported on this transcript. If the student has earned additional credits through an *accredited* public or private high school, or through an *accredited* distance education high school (like COHS), where assessment of progress and grading are provided by the school and all educational records are maintained by the school, an official grade transcript, signed by a school official from that school should accompany these validation forms.

Important note: For those students who are dually-enrolled in COHS and another public or private high school or a homeschool, please include a list of subjects the student is currently taking. This will prevent possible duplication of course work when a final determination is made of the subjects the student must complete for a COHS diploma.

HOME SCHOOL GRADE TRANSCRIPT

<u>SCHOOL/DISTRICT OF RECORD</u> (If Applicable - Ex. Unaccredited Private School)	<u>STUDENT INFORMATION</u>
School Name (if applicable) _____	Name (Last, First, Middle) _____
School Address _____	Address _____
City, State, Zip Code _____	City, State, Zip Code _____
School Telephone Number _____	Telephone Number _____
School FAX Number _____	Birth Date _____ Birth Place _____
District Name _____	Male _____ Female _____ Social Security Number _____
Entry Date _____ Withdraw Date _____	Parent/Guardian Name _____

Academic Record: Two Semesters/full academic year subject = 1.0 credit; One Semester/one-half academic year subject = 0.5 credit

GRADE: 9	_____ / _____ to _____ / _____ MO YR MO YR		
Subject	Sem. Grade		Cred Earn
	1	2	
Total Credits			

GRADE: 10	_____ / _____ to _____ / _____ MO YR MO YR		
Subject	Sem. Grade		Cred Earn
	1	2	
Total Credits			

GRADE: 11	_____ / _____ to _____ / _____ MO YR MO YR		
Subject	Sem. Grade		Cred Earn
	1	2	
Total Credits			

GRADE: 12	_____ / _____ to _____ / _____ MO YR MO YR		
Subject	Sem. Grade		Cred Earn
	1	2	
Total Credits			

Record of School Attendance			Explanation of Grading System	Program of Study	Certification/Authorized Signature
School Year	Days School in Session	Days Absent	A = _____ B = _____ C = _____ D = _____ F = Below _____	College Prep Career Prep	<p><i>By my signature I certify that the information contained on this grade transcript is accurate and complete.</i></p> <p>_____ HomeSchool Parent/Guardian Signature Date</p> <p>_____ Evaluating Teacher Signature Date</p>

HOME SCHOOL CURRICULUM VALIDATION

• STUDENT INFORMATION •

Student Full Name

Parent/Guardian Name

Certification/Authorized Signature

By my signature I certify that the information contained on this Home School Curriculum Validation is accurate and complete.

Home School Parent/Guardian Signature

EDUCATIONAL MATERIALS

GRADE 9

Subject Title

Text Title

Text Publisher

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

7. _____

8. _____

9. _____

GRADE 10

Subject Title

Text Title

Text Publisher

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

7. _____

8. _____

9. _____

Grades 11 & 12 are continued on next page

HOME SCHOOL CURRICULUM VALIDATION

• STUDENT INFORMATION •

Student Full Name

Parent/Guardian Name

Certification/Authorized Signature

By my signature I certify that the information contained on this Home School Curriculum Validation is accurate and complete.

Home School Parent/Guardian Signature

EDUCATIONAL MATERIALS

GRADE 11

Subject Title

Text Title

Text Publisher

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

7. _____

8. _____

9. _____

GRADE 12

Subject Title

Text Title

Text Publisher

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

7. _____

8. _____

9. _____

Grades 9 & 10 are located on previous page

